

Arrival Form January 2020

You are required to complete and return this form **at least 5 working days (Monday - Friday)** before you travel to the UK even if you are making your own travel arrangements to Durham University International Study Centre.

If you fly into Newcastle on Saturday 4th and Sunday 5th January 2020 (between the hours of 09.00 and 17.00) you can take a coach transfer and travel to Stockton-on-Tees with other international students, all studying this year at the centre. The cost of the coach is £25 per person.

We can only provide this service if you complete and return this form to us by Monday 16th December 2019.

We look forward to welcoming you when you arrive.

Student details

Student ID number	I have been awarded a student visa Yes <input type="checkbox"/> No <input type="checkbox"/> <i>(please tick)</i>
Family name	First name(s)
Date of birth <i>(dd/mm/yyyy)</i>	Male <input type="checkbox"/> Female <input type="checkbox"/> <i>(please tick)</i>
UK telephone <i>(if known)</i>	Email

Flight itinerary

	1st Flight <i>(From origin airport)</i>	2nd Flight <i>(Connection flight – leave blank if not applicable)</i>	3rd Flight <i>(Connection flight – leave blank if not applicable)</i>
Departure airport			
Departure date			
Departure time			
Flight number			
Destination airport			
Arrival date			
Arrival time			

Drop off address *(Please check your accommodation contract for the accommodation start date and provide a hotel address if arriving before the check in date)*

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Number of people travelling

You should arrive between 4th and 5th January 2020. Your induction will start on Monday 6th January 2020. It is vital that you arrive on time so that you don't miss out on meeting your new classmates and enjoying all of the planned social activities including a tour of the University campus to help you discover your new home.

Travel arrangement information

I will be arriving at Newcastle airport between the hours of 09.00 and 17:00 on Saturday 4th January or Sunday 5th January 2020 and would like to book a coach transfer for which I understand there will be a charge of £25.00 per person <input type="checkbox"/> <i>(please tick if required)</i>
I would like to book a taxi transfer from the airport to my accommodation, for which I understand there will be a charge for (click here to see taxi costs) <input type="checkbox"/> <i>(please tick if required)</i> Transfer required from which airport? <i>(please enter airport name)</i>
I do not require transfer from my arrival airport to my accommodation <input type="checkbox"/> <i>(please tick if transfer not required)</i>

Please remember when you arrive in the UK you will collect your luggage and pass through the UK Border. This can take up to two hours to complete.

We are unable to arrange pick ups from hotels, if you are temporarily staying at a hotel, please arrange the transfer to your final destination via hotel reception. Hotel reception will confirm how to make the payment.

We are unable to arrange an airport transfer unless you submit your request and complete all arrival details at least 5 working days before you travel.

Return completed form to Central Student Support Durham ISC

Email durhamisc.css@studygroup.com

