

Arrival Form January 2019

You are required to complete and return this form **at least 5 working days (Monday - Friday)** before you travel to the UK even if you are making your own travel arrangements to Durham University International Study Centre.

If you fly into Newcastle on Saturday 5th and Sunday 6th January (between the hours of 09.00 and 17.00) you can take a coach transfer and travel to Stockton-on-Tees with an ISC representative and other international students, all studying this year at the centre.

The cost of the coach is £25 per person. We can only provide this service if you complete and return this form to us by **Monday 17th December 2018**.

We look forward to welcoming you when you arrive.

Student details

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|----------------------------|---|
| Student ID number | I have been awarded a student visa Yes <input type="checkbox"/> No <input type="checkbox"/> (please tick) |
| Family name | First name(s) |
| Date of birth (dd/mm/yyyy) | Male <input type="checkbox"/> Female <input type="checkbox"/> (please tick) |
| UK telephone (if known) | Email |

Flight itinerary

| | 1st flight (From origin airport) | 2nd Flight (Connection flight – leave blank if not applicable) | 3rd Flight (Connection flight – leave blank if not applicable) |
|---------------------|-------------------------------------|---|---|
| Departure airport | | | |
| Departure date | | | |
| Departure time | | | |
| Flight number | | | |
| Destination airport | | | |
| Arrival date | | | |
| Arrival time | | | |

Drop off address (Please check your accommodation contract for the accommodation start date and provide a hotel address if arriving before the check in date)

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Number of people travelling

You should arrive between 5th and 6th January 2019. Your induction will start on Monday 7th January 2019. It is vital that you arrive on time so that you don't miss out on meeting your new classmates and enjoying all of the planned social activities including a tour of the University campus to help you discover your new home.

Travel arrangement information

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| I will be arriving at Newcastle airport between the hours of 09.00 and 17:00 on Saturday 5th January or Sunday 6th January 2019 and would like to book a coach transfer for which I understand there will be a charge of £25.00 per person <input type="checkbox"/> (please tick if required) |
| I would like to book a taxi transfer from the airport to my accommodation, for which I understand there will be a charge of: £172.00 from Newcastle Airport £56.00 from Durham Tees Valley Airport <input type="checkbox"/> (please tick if required) |
| I do not require transfer from my arrival airport to my accommodation <input type="checkbox"/> (please tick if transfer not required) |

Please remember when you arrive in the UK you will collect your luggage and pass through the UK Border. This can take up to two hours to complete.

We are unable to arrange pick ups from hotels, if you are temporarily staying at a hotel, please arrange the transfer to your final destination via hotel reception. Hotel reception will confirm how to make the payment.

We are unable to arrange an airport transfer unless you submit your request and complete all arrival details at least 5 working days before you travel.

Return completed form to Central Student Support Durham ISC

Email durhamisc.css@studygroup.com

