

## Post-Arrival Withdrawals Refund Policy

Withdrawal Reason Key: × Not Refunded ✓ Refunded	Security Deposit (£1,000)	Fees for Current Term or Semester (includes Tuition Fee Deposit if 1 <sup>st</sup> term)	Fees for Next Term or Semester	Fees for Future Terms or Semesters
<b>For students who have arrived in centre and commenced their study pathway</b>				
<b>Student withdrawal from studies</b>				
Student withdrawal with no exceptional circumstances	✓ (less any unpaid incidental charges)	×	×	✓
Student withdrawal due to exceptional circumstances e.g. illness, bereavement (documentation will need to be provided)	✓ (less any unpaid incidental charges)	Payable up to the last date of study, balance of fees refunded	✓	✓
<b>Study Group termination of studies due to:</b>				
Academic performance	✓ (less any unpaid incidental charges)	Payable up to the last date of study, balance of fees refunded	✓	✓
Other reason (e.g. withdrawal of programme of study)	✓ (less any unpaid incidental charges)	Payable up to the last date of study, balance of fees refunded	✓	✓
Serious misconduct, attendance issues or non-payment of tuition fees	✓ (less any unpaid incidental charges)	×	×	✓

- In the event that Study Group is unable to complete the teaching of a paid for programme of study, Study Group will pay any reasonable and demonstrable incremental costs incurred in the student completing the same or a comparable programme of study within Study Group or its affiliates.
- In the event that Study Group is unable to complete the teaching of a paid for programme of study and no alternative arrangements are available to complete the same or a comparable programme of study within Study Group or its affiliates, Study Group will refund all tuition/accommodation/living fees/expenses paid for incomplete programmes of study.

### Notes:

1. £200 Administration Fee is never refunded post-arrival
2. For accommodation, refer to your tenancy agreement or accommodation refund policy
3. Study Care insurance will be charged by week up to the date of withdrawal, the unused balance will be refunded in all cases
4. Where a student's studies are terminated or he/she withdraws prior to completion, refunds will only be paid upon receipt of confirmation that the student has returned to their home country or started studying with a different provider
5. Students in receipt of a scholarship (by way of a 20%/40% discount to tuition fees) shall be refunded any eligible amounts less the relevant discount applied to such fees